

ooSooMpro

Task Management and Secure Document Management

 **arten science**



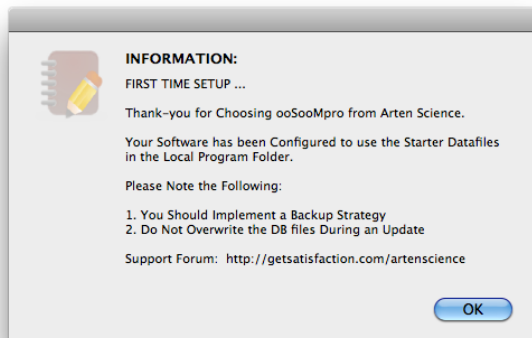
Getting Started

After downloading ooSooMpro you need to double click the downloaded file to extract the ooSooMpro folder.

Drag the extracted ooSooMpro folder to an appropriate place on your computer. On Windows this may be the **Program Files** folder, on Mac OSX this may be the **Applications** folder. You can even drag the ooSooMpro folder onto an external hard disk or USB pen drive and run it from there should you wish to do so.

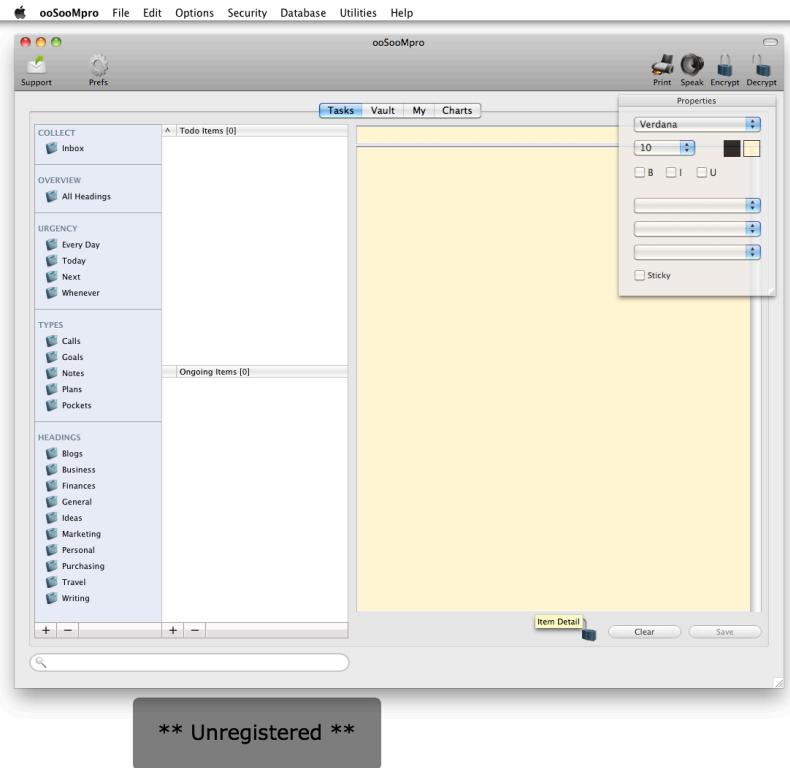
After moving the folder into your desired location, open the folder and inside you will find the actual ooSooMpro program. Double click to run the program.

The first thing you will see is a message informing you that default databases have been setup for you:



Press OK and the main ooSooMpro screen will then open.

See overleaf for an image of what you should now see on your screen, these images are taken from Mac OSX so will look slightly different if you are running Windows. Note: the main window may be hiding the smaller window.



If you wish to purchase the full version of ooSooMpro then go to the Help Menu and select the 'Visit Our Website' option. You will be taken to the ooSooMpro Website where you can click the 'Buy Now' button to purchase. You will receive your serial number within minutes.

You can now free to go ahead and start using ooSooMpro. See the ooSooMpro Online Manual for additional details on using Todo Items, Vault Items, Encryption and the other ooSooMpro facilities.

Enjoy. - Steve Cholerton September 2010