



STAR My Data Safe



Business departments BusinessSoftware & LifestyleSoftware

Document information

Customer service: www.starenterprise.com/Assistance/ | support@starenterprise.com

Author: Tobias Eichner

© STAR ENTERPRISE - www.starenterprise.com | Terms and agreements: www.starenterprise.com/Legal/

Table of contents

☆ **Welcome**

About this manual...

☆ **Get your projects done**

See how easy it is to manage sensitive data.

☆ **Customer service**

We are always there for you !

Welcome

Thank you very much for purchasing our software !

We are pleased that you decided for one of our products. It's our passion to develop powerful software and exciting games.

[About this manual]

This handbook will help you to become more familiar with our software.

It will explain some of the concepts behind our software and introduce you to the intuitive interface and its fundamental functionality.

Anyway, you can also explore the software of your own - it was our goal to make all features simple and intuitive for everybody.

This user guide contains the following information:

- ☆ Installation and configuration instructions.
- ☆ Detailed information about workflows and feature sets.
- ☆ Overview about available support services and contact details.

We hope you enjoy reading !

The STAR ENTERPRISE software engineering team.

The first time...

The software is ready-to-use instantly - no complex installation required !

1. Unzip the software package on your computer.
2. Move the app folder to any desired location (like your desktop).
3. Execute the software within the app folder.

[Tips and recommendations]

Visit our website at www.starenterprise.com/Assistance/SoftwareCenter/ to read a more detailed quickstart guide providing additional instructions.

Please also have a look at the ReadMe file included in the software package. It contains latest information and will assist you with the first steps to use the software.

Get your projects done - fundamentals

[What's it all about ?]

STAR My Data Safe is using **encrypted containers to store all data**, including binary files. These data safes are called "project files" in the following.

It depends upon your personal preferences how you will organise your data. You can just throw anything into one project file or create several ones for each topic.

After starting STAR My Data Safe, there are two options:

Click on the "plus-sign" button to **create a new project file** or click on the "pencil" to **open an existing file** (to make things easier, you can just double-click a project file to open it).

[Data encryption and password protection]

STAR My Data Safe employs the **strong AES-128 encryption standard**.

By default, the data is encrypted using a hardcoded password as encryption key. You can change this behaviour by **setting an individual password to increase security**.

The individual password is requested every time a project file opens. Without providing the matching password, no access is granted to the project.

Passwords are set in the project information window. You can access this window by using the keyboard shortcut CTRL/Command + Shift + I.

Get your projects done - working with project files

[Search the actual record]

The search field located below the text editor is used to find any text in the active record (search is not case-sensitive).

Press the search button repeatedly to jump from one hit to another. If the last hit has been found, the search will start from the beginning of the text again.

[Search the entire project (quick search)]

The search field located at the bottom of the window is used for searching the entire project, including filenames and hyperlinks (search is not case-sensitive).

[Search entire project (advanced options)]

Select "Advanced search..." from the button menu "Tasks..." or use the shortcut CTRL/Command + F.

The advanced search is also supporting regular expressions based upon the PCRE syntax (Perl Compatible Regular Expressions).

[Global search and replace operations (text contents only)]

Select "Search and replace..." from the button menu "Tasks..." or use the shortcut CTRL/Command + Shift + E.

Get your projects done - working with project files (continued)

[Interactive help]

STAR My Data Safe comes with an interactive help feature. Just move the mouse pointer over a user interface element you want to learn more about.

[Save records]

Changes to the actual record are automatically applied when switching to another record or manually by pressing the button "Save".

[Snapshots]

Snapshots are temporary backups of a project file. This feature needs to be enabled on the preferences window first.

Note: For privacy reasons, snapshots are kept for the current session only and become removed automatically when you close the project file.

[Clean up project files]

Various optimisation algorithms are used to keep up system performance. However, this could mean that the size of the project file grows larger than the amount of data stored.

Before sharing project files, you can compress them to save storage memory and bandwidth. See the project information window (shortcut CTRL/Command + Shift + I).

[Never forget your passwords !!]

Please keep your password on a safe place, because there is absolutely no way to recover lost passwords. Remember: If you forget your password, your data is lost, too.

[Tips on security]

- Size matters... the longer your password, the better. Avoid birthdates, first names of family members or sequence of numbers. Words found in dictionaries are not a good idea.
- Passwords are handled case-sensitive and can contain special characters (using them will dramatically increase security, since such characters are hard to guess).
- Although STAR My Data Safe uses a state-of-the-art encryption, no one can guarantee absolute protection for an infinite period of time.

[Create backups of your valuable data !!]

In a best-case scenario, you should keep multiple copies in different places and on different types of storage media to ensure highest safety.

Customer service, help & support

Customer service: www.starenterprise.com/Assistance/SoftwareCenter/

Our support website provides resources covering these topics...

- ☆ Quick-start guides (help with installation, instructions for getting started easily).
- ☆ Frequently asked questions (including answers ;-), technical support.
- ☆ Information about available updates and bugfixes.

Technical support by e-mail: support@starenterprise.com

[Priority support for customers owning an active license]

In order to allow preferred handling of your inquiry, we need to know your license ID. Please always include your license ID with every request !

See Assistance menu of the software for license information (or have a look at the license document received upon purchase).

Backups and data recovery

Please ensure to perform regular backups of your data !

More information about backups in general and how to restore lost data is available on our support website.

License information

License ID

License owner

Location of use / Host

Space for your own notes